

# WROXHAM AND DISTRICT U3A

## MINUTES OF THE COMMITTEE MEETING

HELD AT THE WROXHAM HUB ON TUESDAY 14<sup>th</sup> March 2017

Meeting opened 2pm

**Present:** John Long, Sue Badger, Maggie Richardson, Margaret Cobbold, Marlene Corke, Jane Monks, Jan Barrington

1. **Apologies:** Mary Long, Corrie Mould
2. **Minutes of the last meeting**, held on 10<sup>th</sup> January 2017 were read, amended (cards to be printed have already been printed – Point 6), agreed and signed.
3. **Matters arising:** Bookings for photography and history groups need to be confirmed: leaders need to contact Margaret. Sue made another plea for a publicity officer to take over notifying local parish newspapers and magazines.
4. **AGM:** Notice of AGM requires at least 21 days, according to U3A Reference File. For next GM, each member should receive an Agenda, a Renewal Form and a Nomination Form for the Election of the Committee. These need to be placed in named envelopes, to be issued at the GM; the uncollected envelopes will then be distributed by hand or by post. The Agenda will include a section where members will have an opportunity to raise issues pertaining to the constitution or general organisation, but these must be proposed and seconded and sent to the Secretary beforehand.

It was agreed to have a small display of existing Interest Groups, plus information about future Speakers and Outings. Sue will check with Di regarding the Creative Writing presentation ear-marked to open the AGM.

5. **Summer Outing:** Tickets for this event (July 14<sup>th</sup> ) will go on sale at the next GM.
6. **Correspondence:** The Norfolk Network is holding its AGM on the 15<sup>th</sup> at Garveston. Sue will attend and report back. It was agreed that the sharing of information about successful speakers in other Norfolk U3As would be useful; Maggie will pursue this matter with the Norwich U3A.

A workshop entitled 'Managing Your U3A' is being organised by the Third Age Trust at Needham Market on Thursday March 30<sup>th</sup>. Sue is considering attending.

7. **Reports:**
  - a) The treasurer reported that the balance at the end of February was £1232.49.
  - b) Membership has increased to 101.
  - c) It was agreed that the role of Magazine Secretary be combined with that of Membership Secretary since the database for the Direct Mail Scheme was directly linked to the membership database.

d) The Speaker Organiser checked that it would be all right to book an historian who would speak about the Norfolk links with Caley's Chocolate and Tom Smith's crackers, but would last 1½ hours. It was agreed that this would be fine.

**Reports from Groups.** Petanque will start up again on 2<sup>nd</sup> Wednesday of April at 2.30: a change of date from last season.

The History Group will soon be completing the 10 week Cromer Society Extended Lecture Course led by Dr Robert Knee.

8. **AOB** a) The Jarrolds trip booked for 29<sup>th</sup> March will start at 1.15. An announcement will be made and map will be produced at the GM.

b) Neatishead : Has been booked for Saturday 10<sup>th</sup> June, from 11am onwards. A deposit of £75 has been requested but the due date for this has not been clarified. Sue will not be here to organise this.

c) The chess computer requested by Sue for the Chess club is no longer available, so the cheque for £50 has been diverted towards Sue's Secretary expenses of £61.28 (stamps and envelopes for newsletters)

9. Next committee meeting will be **2pm** on 9<sup>th</sup> May.

Meeting closed at 3.45